

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William W. Allen Middle School  
September 25, 2018 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Mr. Jack Fairchild  
Mrs. Tinamarie Nicolo-Dorfner  
Mr. Brandon Pugh  
Ms. Lauren Romano  
Mr. Dimitri Schneiberg  
Mr. Mark Villanueva  
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President  
Dr. Sandra Alberti, President

Mr. Arthur F. Ridsen, Esq., Solicitor  
Dr. Scott McCartney, Superintendent  
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary  
Ms. Carole Butler, Director of Curriculum and Instruction  
Dr. David Tate, Director of Special Education  
Mrs. Debora Belfield, Director of Personnel  
Mr. Jeffrey Arey, Director of Instructional Technology

**V. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #19-46:

August 21, 2018 Executive Session  
August 21, 2018 Regular Meeting

September 17, 2018 Executive Session  
September 17, 2018 Special Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. Educational Highlights –Superintendent’s Monthly Report**

- General Updates
  - Moorestown Breakfast Rotary  
Representatives – Dave and MaryAnn Stack  
Backpack Project (Donation of 90 backpacks for MTPS students)
  - Edward Jones Investments  
Representative – Michael F. Iaquinto  
Backpack Project (Donation of school supplies for MTPS students)
- Unified Sports Team
- Future Ready Schools
- HS Security Grant
- State of the District – Carole Butler

**D. Student Board Representatives**

- Brenden Swanik, Gr. 12
- Ashrit Verma, Gr. 11
- Cara Petrycki, Gr. 10
- Avani Giri, Gr. 9

**E. Board Committee Reports – Questions and Comments**

**F. Public Comment on Agenda Items**

**VI. Reports to the Board**

**A. Business Administrator/Board Secretary**

**1. Financial Reports of the Board Secy. – June, 2018 – Exhibit #19-47**

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**2. Approval of Budget Transfers**

I recommend approval of the budget transfers for the month of June, 2018 attached as Exhibit #19-48.

### 3. Approval of Bills

I recommend approval of the bills, in the amount of \$5,491,490.49 attached as Exhibit #19-49.

#### Approval of Items 1 – 3:

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## VII. Recommendations of the Superintendent

### A. Policies and Procedures

#### 1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered on first reading.

- Policy 1550 Equal Employment/Anti-Discrimination Practices
- Regulation 1550
- Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy 5533 Student Smoking
- Policy 5561 Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
- Regulation 5561
- Policy 8462 Reporting Potentially Missing or Abused Children
- Policy 8561 Procurement Procedures for School Nutrition Programs
- Policy 1613 Applicants Employment History
- Regulation 1613
- Policy 5512 Harassment, Intimidation, and Bullying
- Regulation 5512 (To be Abolished)

#### MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #19-50.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

### B. Educational Program

#### 1. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

#### MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #19-51 for the 2018-2019 school year.

## **2. Special Education Out-of-District Placements 2018-19**

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-52 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

## **3. Burlington County Community Action Program – Head Start Memorandum of Understanding for 2018-2021**

The BCCAP-Head Start provides professional services to children from three years to five years of age and their families.

MOTION:

I recommend that the Board approve the attached Memorandum of Understanding Agreement with BCCAP-Head Start, Exhibit #19-53 for a three year term from July 1, 2018, to June 20, 2021.

## **4. Epic Health Services, Inc. and Loving Care Agency d/b/a/Epic Health Services**

Epic Health Services are required for a student with special needs on the bus and during the school day.

MOTION:

I recommend that the Board approve Epic Health Services, Inc., to provide professional services for a special needs student as Exhibit #19-54 for the 2018-2019 school year.

## **5. Special Education Services Contract**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #19-55 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

### **Approval of Items 1 – 5:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## **C. Finance and Business**

### **1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-56.

## 2. Approval of State Contract and Consortium Vendor Purchases

### MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-57.

## 3. 2018 IDEA Grant Amendment #2 Application

The Moorestown Township Public Schools' IDEA Grant Amendment Application #2 for 2018 requires Board of Education approval. This amendment is required in order to allocate \$39,298 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA Preschool	35,951	682	36,633	71,586	1,551	73,137

### MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #2 application for Fiscal Year 2018, and accepts the grant award of these funds upon the subsequent approval of the FY 2018 IDEA amendment application.

## 4. Schools Health Insurance Fund

### MOTION:

I recommend that the Board approve the resolution to renew membership in the Schools Health Insurance Fund as well as the Indemnity and Trust agreement, as per the attached Exhibit #19-58.

## 5. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2018-2019 school year.

### MOTION:

I recommend that the Board approve the 2018-2019 non-resident tuition students as listed in Exhibit #19-59.

## 6. Burlington County School Security Program Grant Application

### MOTION:

WHEREAS the Burlington County Board of Chosen Freeholders has established the Burlington County School Security Program to assist public high school districts in the County in their efforts to make their school campuses more secure and;

WHEREAS the Moorestown Board of Education recognizes the benefits of this program to the citizens of the Township of Moorestown, and to the students and staff of the Moorestown School District; and

WHEREAS both parties recognize the need and benefits of providing a safe and secure educational environment for students and staff,

NOW THEREFORE BE IT RESOLVED THAT the Moorestown Board of Education hereby approves and authorizes the submission of the Burlington County School Security Program grant application according to the policy and procedure manual, attached as Exhibit #19-60.

FURTHER be it resolved that the Board authorizes and approves the expenditure of local current expense funds to satisfy any relevant costs related to pre-application and application.

## **7. Equipment Disposal**

MOTION:

A resolution is requested approving the disposal of technology and A/V equipment as per the attached Exhibit #19-61.

## **8. Donations**

MOTION:

I recommend the Board accept the following donations:

- \$30 from ETS Cares Employee Donations to be used at Roberts Elementary School
- \$650 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

## **9. Settlement Agreement**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #2000277 and the Moorestown Township Board of Education attached as Exhibit #19-62.

## **10. Parent/Legal Guardian Agreement for Transportation**

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Transportation Agreement between Student #2001420 and the Moorestown Township Board of Education attached as Exhibit #19-63.

## **Approval of Items 1 – 10:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Employee Relations****1. Appointments**

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Adrienne Bittong, as a Long Term Substitute Special Education Teacher at the Upper Elementary School. Ms. Bittong has a BA from University of Central Florida. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$49,500.00 prorated, effective on September 1, 2018 through December 21, 2018 (temporary leave replacement).
- b. Janice Bate, as a Long Term Substitute Math Teacher at the High School. Ms. Bates has a BA from Pennsylvania State University. She has been placed on Column BA+15, Step 6 of the Teacher Salary Guide at a salary of \$54,607.00 prorated, effective on October 1, 2018 through February 22, 2019 (temporary leave replacement).
- c. Nicole Faries, as a Long Term Substitute English Teacher at the High School. Ms. Faries has a BA from Arcadia University. She has been placed on Column BA+15, Step 1 of the Teacher Salary Guide at a salary of \$50,565.00 prorated, effective September 1, 2018 through December 6, 2018 (temporary leave replacement).

**Support Staff**

- a. Erin Evans, as a Part-Time Nurse for the District. Ms. Evans has a BS from La Salle University. Her annual compensation is \$44,440.00 prorated for 4 hours per day, effective September 1, 2018 through June 30, 2019.
- b. Christina Radtke, as a Paraprofessional at the George Baker Elementary School. Ms. Radtke has been placed on Column Para +30, Step 2 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.25 (4.5 hours per day) for an annual salary of \$9,939.38 prorated, effective September 1, 2018 through June 30, 2019.
- c. Diana McMullen as a Paraprofessional at the Mary Roberts Elementary School. Ms. McMullen has been placed on Column Para AA/BS, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.55 (4.75 hours per day) for an annual salary of \$10,204.43 prorated, effective on or about October 5, 2018 through June 30, 2019.
- d. Susan Wilt, as a Paraprofessional at the Mary Roberts Elementary School. Ms. Wilt has been placed on Column Para+30, Step 2 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.25 (4.75 hours per day) for an annual salary of \$9,939.38 prorated, effective September 24, 2018 through June 30, 2019.

- e. Meredith Pretto, as a Paraprofessional at the South Valley Elementary School. Ms. Pretto has been placed on Column Para, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$10.75 (4.75 hours per day) for an annual salary of \$9,497.63 prorated, effective on or about October 5, 2018 through June 30, 2019.
- f. Maura Sullivan, as a Paraprofessional at the Middle School. Ms. Sullivan has been placed on Column Para EDUC, Step 3 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$13.64 (6.75 hours per day) for an annual salary of \$17,125.02 prorated, effective September 1, 2018 through June 30, 2019.
- g. Charles Alyanakian, as a Paraprofessional at the High School. Mr. Alyanakian has been placed on Column Para AA/BS, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.55 (6.75 hours per day) for an annual salary of \$14,501.03 prorated, effective September 1, 2018 through June 30, 2019.
- h. Kelly Greeley, as a Secretary at the High School. Ms. Greeley has been placed on Column J-10 Step 1 of the 2018-2019 Secretary Salary Guide at an annual salary of \$24,500.00 prorated, effective on or about October 15, 2018 through June 30, 2019.
- i. Zoe Bernstein, as an Assistant Child Caregiver for the Extended Day Care Program at the George Baker Elementary School. Ms. Bernstein's hourly rate is \$8.60 for 6 hours per week as directed, effective on September 1, 2018 through June 20, 2019.
- j. Justin Foster, as a Child Caregiver for the Extended Day Care Program at the at the George Baker Elementary School and the Upper Elementary School. Mr. Foster's hourly rate is \$10.50 for 9 hours per week as directed, effective on September 1, 2018 through June 20, 2019.
- k. Victoria Lex, as a Child Caregiver for the Extended Day Care Program at the Upper Elementary School. Ms. Lex's hourly rate is \$10.50 for 5 hours per week as directed, effective on or about October 1, 2018 through June 20, 2019.
- l. Maureen Molitor, as a Child Caregiver for the Extended Day Care Program at the Upper Elementary School. Ms. Molitor's hourly rate is \$10.50 for 13.75 hours per week as directed, effective on September 11, 2018 through June 20, 2019.
- m. Skhye Walden, as a Child Caregiver for the Extended Day Care Program at the George Baker Elementary School. Ms. Walden's hourly rate is \$10.50 for 16 hours per week as directed, effective on September 5, 2018 through June 20, 2019.

## **2. Leave of Absence and Extensions to Leave of Absence**

### **Administrative Staff**

No actions recommended at this time.



**Professional Staff**

- a. Melanie Aksamit, a 3<sup>rd</sup> Grade Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence September 1, 2018 through September 28, 2018; an unpaid Family Medical Leave of Absence September 29, 2018 through November 30, 2018; an extension to an unpaid Family Leave of Absence December 1, 2018 through December 31 2018. (not to exceed 60 days).
- b. Matthew Gifford, a 5<sup>th</sup> Grade Teacher at the Upper Elementary School, an unpaid Leave of Absence October 3, 2018 through October 5, 2018.
- c. Colleen Heon, a 4<sup>th</sup> Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence Sept 1, 2018 through September 24, 2018; an unpaid Family Medical Leave of Absence September 25, 2018 through December 21, 2018 (not to exceed 60 days).
- d. Jessica Kutylowski, a 4<sup>th</sup> Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence January 1, 2019 through February 15, 2019; an unpaid Family Medical Leave of Absence February 16, 2019 through May 21, 2019 (not to exceed 60 days).
- e. Joanne Weick, a School Counselor at the Upper Elementary School, an unpaid Leave of Absence November 7, 2018.

**Support Staff**

No actions recommended at this time.

**3. Change of Assignment/FTE**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Laura Dishong, a Music Teacher from .8 FTE to 1 FTE at the Mary Roberts Elementary School, effective September 1, 2018 through June 30, 2019 at an annual salary of \$93,344.00.
- b. Patricia Kammerhoff, a Reading and Math Support Teacher to a 1<sup>st</sup> Grade Teacher at the Mary Roberts Elementary School, effective September 1, 2018 through June 30, 2019 at an annual salary of \$56,386.00.
- c. Theresa Montagna, from a .7 FTE to a .6 FTE French Teacher at the High School, effective September 1, 2018 through June 30, 2019 at an annual salary of \$53,065.20.
- d. Melissa Panter, from a .4 FTE to a .6 FTE French Teacher at the High School, effective September 1, 2018 through June 30, 2019 at an annual salary of \$37,470.00.

**Support Staff**

- a. Karly Semper, from a .71 FTE to a 1 FTE Paraprofessional at the George Baker Elementary School effective September 24, 2018 through June 30, 2019 at an annual salary of \$17,903.43.
- b. Christine Black, from a 6.75 hours to a 7.75 hours Paraprofessional at the Middle School effective September 1, 2018 through June 30, 2019 at an annual salary of \$30,675.12.
- c. Lynn Nicgorski, from a 6.75 hours to a 7.5 hours Paraprofessional at the Middle School effective September 1, 2018 through June 30, 2019 at an annual salary of \$20,715.75.

**4. Resignation**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Christopher Jala, a Long Term Substitute Music Teacher at the Upper Elementary School, effective August 28, 2018.
- b. Gregory Smith, a Long Term Substitute Math Teacher at the High School, effective August 24, 2018.

**Support Staff**

- a. Linh Nelson, a Part Time Assistant Applications Administrator for the District, effective October 5, 2018.
- b. Rebecca Petrillo, a Part Time Paraprofessional at the George Baker Elementary School, effective August 27, 2018.
- c. Lindy Iannacone, a Paraprofessional at the Mary Roberts Elementary School, effective August 31, 2018.
- d. Jennifer McHugh, a Part Time Paraprofessional at the Mary Roberts Elementary School, effective August 27, 2018.
- e. Jennifer Schiliro, a Paraprofessional at the South Valley Elementary School, effective August 27, 2018.
- f. Matthew Stein, a Paraprofessional at the Upper Elementary School, effective August 21, 2018.
- g. Rachel Emerson, a Paraprofessional at the High School, effective August 24, 2018.
- h. Deria Hill, a Child Caregiver for the Extended Day Care Program, effective September 5, 2018.
- i. Denise Zeserman, a Child Caregiver for the Extended Day Care Program, effective September 5, 2018.

**5. Extension of Contract/Change of Start Date**

**Administrative Staff**

No actions recommended at this time.

**Professional Staff**

- a. Rossella Cusumano, as a Replacement 3<sup>rd</sup> Grade Teacher at the Mary Roberts Elementary School, effective December 6, 2018 through December 21, 2018.
- b. Melissa Antler, as an Art Teacher at the High School, effective October 8, 2018 through June 30, 2019.

**Support Staff**

No actions recommended at this time.

**6. Clubs** - Exhibit #19-64

**7. Movement on the Salary Guide** - Exhibit #19-65

**8. Adjustment to Transportation Hours** - Exhibit #19-66

**9. Substitutes** - Exhibit #19-67

**10. Superintendent's Recommendation - Employee #1544** - Exhibit #19-68

**11. ESEA Title I Tutors** - Exhibit #19-69

**12. Practicum Students** - Exhibit #19-70

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**VIII. Suspensions and HIB Report**

**A. Suspensions** – Exhibit #19-71

**B. Superintendent's HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated:
  - UES - #12, #13, #14, #15

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Informational Only****A. Enrollment Information – September 5, 2018 – Exhibit #19-72**

	<b>2017-2018</b>	<b>2018-2019</b>
High School	1277	1296
Middle School	641	638
Upper Elementary School	883	914
Elementary School	1134	1117
Total	3935	3965

**B. Old Business****C. New Business****D. Public Comments****X. Adjournment**

Moved by: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_